

**HOUSE OF LORDS
APPOINTMENTS COMMISSION**

Room G/40, 1 Horse Guards Road, London SW1A 2HQ

General Enquiries: 07872 828699

Internet: <http://lordsappointments.independent.gov.uk>

E-mail: enquiry@lordsappointments.gov.uk

Ref: HOLAC FOI 2024/9

26 April 2024

By email: [REDACTED]

Dear [REDACTED]

Ref: FREEDOM OF INFORMATION ACT REQUEST

I am replying to your Freedom of Information request, which the House of Lords Appointments Commission (HOLAC) received on 18 April 2024.

You asked:

The details I require are:

Spend on Office supplies and associated products for the below financial years.

1st April 2022 – 31st March 2023

1st April 2023 – 31st March 2024

Start date & duration of Contract?

Is there an extension clause in the contract and, if so, the duration of the extension?

Has a decision been made yet on whether the contract is to be either extended or renewed?

Who is the senior officer (outside of procurement) responsible for the contract?

Name of Incumbent Supplier?

How long have you traded with them?

If you publish your register of contracts and purchasing, can you please provide a website link.

In addition, can you confirm if you have a contract in place for Tail End Spend.

Your request has been dealt with under the Freedom of Information Act 2000 (the Act) and following a search of our paper and electronic records, I have established that HOLAC does not hold the information you requested.

HOLAC is an Arms Length Body which is staffed by the Cabinet Office from the Honours and Appointments Secretariat. All of the information relating to office

supplies that you have requested would instead be held by the Cabinet Office. You may wish to contact the Cabinet Office Freedom of Information team for further information at foi-team@cabinetoffice.gov.uk.

If you are unhappy with this response to your request, you may write to the Secretary to the Commission to ask for an internal review by another person not involved with this request. Please note that we will not normally accept an application for internal review if it is received more than two months after the date that the reply was issued.

If you are not content with the outcome of your internal review, you may apply directly to the Information Commissioner for a decision.

Generally, the Commissioner cannot make a decision unless you have exhausted the complaints procedure provided by HOLAC.

The Information Commissioner can be contacted at:

The Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
SK9 5AF

Secretariat to the House of Lords Appointments Commission