

**HOUSE OF LORDS
APPOINTMENTS COMMISSION**

Room G/40, 1 Horse Guards Road, London SW1A 2HQ

General Enquiries: 07872 828699

Internet: <http://lordsappointments.independent.gov.uk>

E-mail: enquiry@lordsappointments.gov.uk

Ref: HOLAC FOI 2023/21

27 September 2023

By email: [REDACTED]

Dear [REDACTED]

Ref: FREEDOM OF INFORMATION ACT REQUEST

I am replying to your Freedom of Information request, which the House of Lords Appointments Commission (HOLAC) received on 8 September 2023.

You asked:

1. Does your organisation use any applications or software to record Record of Processing Activity (ROPA)?

If so, please state the product name(s) and version numbers(s) (if known)

2. Does your organisation use any applications or software to support preparation for, or maintenance of ISO 27001 and/or ISO 27701 compliance?

If so, please state the product name(s) and version numbers(s) (if known)

3. Does your organisation use any applications or software associated with data breach management?

4. Does your organisation use any applications or software associated with Freedom of Information management?

If so, please state the product name(s) and version numbers(s) (if known)

5. Does your organisation use any applications or software for Policy Management?

If so, please state the product name(s) and version numbers(s) (if known)

6. Does your organisation use any eLearning for Data Protection and Security Awareness?

If so, please state the product name(s) and version numbers(s) (if known)

7. Has your organisation reviewed / explored the market regarding the provision of technology which supports the delivery of Information Governance functions?

If yes - please specify what actions have been taken?

If no - does your organisation have any plans to review / explore this market in the next 3 years?

8. Has your organisation allocated budget / financial resources regarding the commissioning / procurement of technology which supports the delivery of Information Governance functions?

If yes - please specify what actions have been taken?

If no - does your organisation have any plans to allocate budget / financial resources in the next 3 years?

9. Has your organisation developed a business case (outline or otherwise) regarding the commissioning / procurement of technology which supports the delivery of Information Governance functions?

If yes - please specify what actions have been taken?

If no - does your organisation have any plans to develop a business case in the next 3 years?

10. Will there be any opportunities to engage with your organisation regarding the commissioning / procurement of technology which supports the delivery of Information Governance function in the next three years?

Your request has been dealt with under the Freedom of Information Act 2000 (the Act) and following a search of our paper and electronic records, I have established that HOLAC does not hold the information you requested.

HOLAC is an Arms Length Body which is staffed and resourced by the Cabinet Office. We do not directly hold the licences for any software used by the Secretariat, nor do we directly have input on the procurement of any such products, and therefore we are unable to provide the requested information. This request should instead be handled by the Cabinet Office. You may wish to contact the Cabinet Office Freedom of Information team for further information at foi-team@cabinetoffice.gov.uk. Should you wish to do so, your request would need to be refined to cover a specific team within the Cabinet Office.

If you are unhappy with this response to your request, you may write to the Secretary to the Commission to ask for an internal review by another person not involved with this request. Please note that we will not normally accept an application for internal review if it is received more than two months after the date that the reply was issued.

If you are not content with the outcome of your internal review, you may apply directly to the Information Commissioner for a decision.

Generally, the Commissioner cannot make a decision unless you have exhausted the complaints procedure provided by HOLAC.

The Information Commissioner can be contacted at:

The Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
SK9 5AF

Secretariat to the House of Lords Appointments Commission