

# HOUSE OF LORDS APPOINTMENTS COMMISSION

Room G/07, 1 Horse Guards Road, London SW1A 2HQ  
General Enquiries: 020 7271 0848  
Internet: <http://lordsappointments.independent.gov.uk>  
E-mail: [enquiry@lordsappointments.gov.uk](mailto:enquiry@lordsappointments.gov.uk)

<REDACTED>

via e-mail: <REDACTED>

Our ref 647

18 December 2017

Dear <REDACTED>

Thank you for your Freedom of Information request dated 18 December. You also made an identical request to the Civil Service Commission. As we both share the same Press Officer (along with the Office of Commissioner for Public Appointments and the Advisory Committee on Business Appointments) I am replying on behalf of both organisations.

Turning now to the specifics of the request you made, in your email you asked:

I am writing to you under the Freedom of Information Act 2000 to request the following information from you:

- The software used by the Media/Communications team to manage press enquiries, send press releases and maintain a press contacts database. Please specify the value and length of any contracts associated with the tools you use.
- The software used by the Media/Communications team to monitor the media. Please specify the value and length of any contracts associated with the tools you use.
- The software used by the Media/Communications team to manage and store interactions with stakeholders (e.g. the media, regulators, government agencies, the community, the public). Please specify the value and length of any contracts associated with the tools you use.
- The software used by the Public Affairs or any other relevant team to monitor the political environment and Parliament and log interactions with politicians, civil servants, lobbying bodies, trade unions, etc. Please specify the value and length of any contracts associated with the tools you use.

The House of Lord Appointments Commission and the Civil Service Commission does not hold any recorded information in respect of this request apart from the following:

#### Members:

Rt Hon Lord Clark of Windemere, Rt. Hon. Lord Howard of Lympne QC, Rt. Hon. Lord Kakkar (Chairman), Lord Low of Dalston, Professor Gillian Peele, Sir Malcolm Ross, Baroness Scott of Needham Market

- our Press Officer uses her own email lists to manage press contacts;
- she uses Cabinet Office contracts for media monitoring (Factiva and Pressdata)

If you are unhappy with this response to your request, you may write to the Secretary to the Commission, Peter Lawrence, at the address below to ask for an internal review:

Peter Lawrence OBE,  
Secretary to the House of Lords Appointments Commission & Chief Executive of the  
Civil Service Commission  
Room G/08  
1 Horse Guards Road  
London SW1A 2HQ

If you are not then content with his reply, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire SK9 5AF

Yours sincerely

**<REDACTED>**