

**HOUSE OF LORDS
APPOINTMENTS COMMISSION**

Room G/40, 1 Horse Guards Road, London SW1A 2HQ

General Enquiries: 07872 828699

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E-mail: enquiry@lordsappointments.gov.uk

Ref: HOLAC FOI 2021/07

25 September 2021

By email: <REDACTED>

Freedom of Information Act

I am replying to your Freedom of Information request, which the House of Lords Appointments Commission (HOLAC) received on 14 September 2021.

You asked:

I would like to know what softwares are being used to manage your estate, particularly relating to the following activities and tasks:

Activity	Tasks	Name of software used	Version used	Managed in-house or outsourced to third parties?
Space and Facilities Management	<i>Facilities planning</i>			
	<i>Resource scheduling</i>			
	<i>Utilisation and optimisation analytics</i>			
	<i>Floor plan visualisations</i>			
Maintenance Management	<i>Proactive maintenance scheduling</i>			
	<i>Reactive maintenance scheduling</i>			
	<i>Work order administration</i>			
	<i>Estate strategy planning</i>			
	<i>Reporting and disclosures</i>			

Estate Portfolio Management	<i>Estate strategy planning</i>			
	<i>Reporting and disclosures</i>			
Sustainability and Energy Management	<i>Energy consumption measurement and reporting</i>			
	<i>Waste management</i>			
	<i>Carbon emissions tracking</i>			
Capital Project Management	<i>Project planning and design</i>			
	<i>Cost and resource planning and management</i>			
Financial Planning	<i>Financial planning & management</i>			

Your request has been dealt with under the Freedom of Information Act 2000 (the Act) and following a search of our paper and electronic records, I have established that HOLAC does not hold the information you requested.

HOLAC does not have direct responsibility for the provision of its IT and software services. The IT systems used by the Secretariat supporting the Commission are provided by the Cabinet Office. Should you wish to ask the Cabinet Office about its IT and software services, you can do so by contacting the FOI Team at:

foi-team@cabinetoffice.gov.uk or

FOI Team
Cabinet Office
Room 3.32
1 Horse Guards Road
London SW1A 2HQ

If you are unhappy with this response to your request, you may write to the Secretary to the Commission, Helen Ewen, to ask for an internal review by another person not involved with this request. Please note that we will not normally accept an application for internal review if it is received more than two months after the date that the reply was issued.

If you are not content with the outcome of your internal review, you may apply directly to the Information Commissioner for a decision.

Generally, the Commissioner cannot make a decision unless you have exhausted the complaints procedure provided by HOLAC.

The Information Commissioner can be contacted at:

The Information Commissioner's Office

Wycliffe House
Water Lane
Wilmslow
SK9 5AF

Secretariat to the House of Lords Appointments Commission