

HOUSE OF LORDS APPOINTMENTS COMMISSION

MINUTES OF THE 17TH MEETING HELD ON 25 NOVEMBER 2002

Present: Lord Stevenson (Chairman)
Baroness Dean
Lord Dholakia
Lord Hurd
Dame Deirdre Hine
Mrs Felicity Huston

Mr Jim Barron - Secretariat
Ms Geraldine Alexander - Secretariat
Mr Ekpe Attah - Secretariat
Ms Beth Watson - Secretariat
Ms Maggie O'Boyle - Press Officer

Apologies:

1. Apologies were received from Ms Angela Sarkis.

Minutes of the sixteenth meeting of the Commission

2. The minutes of the meeting held on 18 April 2002 were agreed.

The Future of the Commission

3. The Chairman undertook to keep members informed of any indications he received from the Prime Minister's Office on the timing of future rounds.

Annual Report

4. The Commission considered the paper on publication of the Annual Report. It was agreed that the report be produced in-house and that the announcement of its publication would be low-key.
5. It was agreed that bound copies, together with a covering note outlining a timetable for publication, would be distributed to all members for their comments. Members would then send any comments on content to the Secretariat and the Chairman would telephone members individually to discuss timing.

Disposal of Nominations

6. The Commission considered the paper on the disposal of nominations. Before a retention period for the papers was set, it was agreed that further guidance would be sought from the Cabinet Office's Historical & Records Section on whether the nomination papers received by the Commission were worthy of permanent preservation. The Commission would then reconsider the proposals set out in the paper.

Commission Secretariat
17 December 2002